



NORTH TYNESIDE COUNCIL
Early Years and School Improvement Service -
Governor Services
Parent Governor Application Form

Please complete all sections of this form

Throughout this form we ask for some personal data about you. We will only use this data in line with data protection legislation and process your data for one or more of the following reasons permitted in law:

- * You have given us your consent
- * We must process it to comply with our legal obligations
- * We need to process it for our legitimate interests

You'll find more information on our legitimate interests and how we use your personal data in our Privacy Agreement with schools which can be found on our Education Services Portal via www.educationservices.org.uk under Services, Governor Services, Browse our resources.

Name: _____	Title: _____
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Address: _____ _____
Post Code: _____
E-mail: _____
Tel. No. (Home) _____ (Work) _____
Tel No. (Mobile) _____

Occupation: _____

Are you an elected member (i.e. Councillor) in North Tyneside? Yes <input type="checkbox"/> No <input type="checkbox"/>
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In carrying out my duties as a Governor, I agree to abide by the Code of Conduct for all governors. Yes <input type="checkbox"/> <i>(This field must be completed for the application to proceed).</i>

Are you the parent of a child at a school in North Tyneside? YES / NO

Name of School: _____

Are you currently, or have you previously, served as a governor? If so please list the school names and approximate dates:
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Please tell us about yourself and why you would like to be a school governor.
(PLEASE NOTE: The information you provide in this section will be shared with parents during an election ballot.

Please give details of the skills which you feel you have: (Feel free to give clarification if you wish)

- | | | | |
|----------------------------------|--------------------------|-----------------|--------------------------|
| Leadership/Management | <input type="checkbox"/> | Finance | <input type="checkbox"/> |
| Part of a Team | <input type="checkbox"/> | Human Resources | <input type="checkbox"/> |
| Data Interpretation | <input type="checkbox"/> | Education | <input type="checkbox"/> |
| Working with Young People | <input type="checkbox"/> | Curriculum | <input type="checkbox"/> |
| PR/Marketing | <input type="checkbox"/> | Law | <input type="checkbox"/> |
| Community Development/Engagement | <input type="checkbox"/> | ICT | <input type="checkbox"/> |
| Health & Safety | <input type="checkbox"/> | Safeguarding | <input type="checkbox"/> |

Other (please specify): _____

Continued overleaf / ...

CONFIDENTIAL - PLEASE SIGN ALL PAGES WHICH REQUIRE SIGNATURE

DECLARATION

A person is disqualified from holding or continuing to hold office as a governor if he or she:

- Is under the age of 18 at the time of their election or appointment;
- Already holds a governorship at the same school;
- Has been removed as an Elected Governor from a Governing Body within the last 5 years.
- Fails to attend the governing body meetings – without the consent of the governing body – for a continuous period of six months, beginning with the date of the first meeting missed (not applicable to ex-officio governors);
- Is subject to a bankruptcy restriction order, an interim bankruptcy restriction order, a debt relief order or an interim debt relief order;
- Has had their estate sequestrated and the sequestration order has not been discharged, annulled or reduced;
- Is subject to:
 - a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986,
 - a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989,
 - a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002,
 - an order made under Section 492(2)(b) of the Insolvency Act 1986 (failure to pay under a county court administration order);
- Has been removed from the office of charity trustee or trustee for a charity by the Charity Commissioners or High Court on grounds of any misconduct or mismanagement, or under Section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from participating in the management or control of any body;
- Is included in the list of people considered by the Secretary of State as unsuitable to work with children;
- Is disqualified from working with children or subject to a direction under Section 142 of the Education Act 2002.
- Is disqualified from registration for childminding or providing day care;
- Is disqualified from registration under Part 3 of the Childcare Act 2006;
- Has received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a governor or since becoming a governor;
- Has received a prison sentence of two-and-a-half years or more in the 20 years before becoming a governor;
- Has at any time received a prison sentence of five years or more;
- Has been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor;
- Refuses to allow an application to the Criminal Records Bureau for a criminal records certificate.

I declare that none of the disqualifications apply to me and that if any do become applicable whilst I am serving as a governor, I will immediately inform Governor Services and resign.

Signature

Date _____

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Please give details of **two referees**, not related to you, who will support your application. Please note that if you are currently a governor, or have previously served as a governor, in North Tyneside (or another authority) at least one referee must be from the school at which you serve/served.

Name	Name
Email Address:	Email Address:
Tel No:	Tel No:
Occupation:	Occupation:

GENERAL INFORMATION

Schools and the Local Authority take their responsibilities about safeguarding children very seriously. You should be aware that relevant pre appointment checks will be undertaken by the school, and you will be asked to provide evidence to allow these checks to take place.

VETTING & BARRING CHECKS

As this position is within a School all volunteers (including School Governors) are required to have a successful Data Barring Service (DBS) check and a Section 128 check. As an applicant you need to understand this and consider how this applies to you. In accordance with the DBS Code of Practice if your application is successful, you will be required to declare any relevant convictions, adult cautions or other matters which may affect your suitability to work with children (or adults) and we will use this information as part of the recruitment process.

In November 2020 the Rehabilitation of Offenders Act 1974, (*including amendments noted in the exceptions order 1975 in 2013 and 2020*) was updated resulting in some changes to what will automatically be declared on a DBS, in real terms this means that some minor offences are now protected (filtered) and as such should not be disclosed; this also means that a potential employer (like ourselves) cannot take these offences into account, but also nor should you disclose them.

If you are successfully appointed, you will be provided with some additional information to support you in what you will need to/ should not declare.

I wish to apply to stand as a governor on the Governing Body. I understand that this appointment is subject to compliance with the conditions on the Declaration statement included in this form and that all governor appointments will be subject to satisfactory pre appointment checks carried out by the school.

I confirm that I am 18 years or over, and that the information given in this application form is accurate.

Signature

Date _____

Please return this completed document direct to the School marked 'Confidential'