



Careers Education, Information, Advice and Guidance (CEIAG) Provider Access Policy 2018

Wellfield Middle School

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Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

As a middle school, we have made the decision to include all year groups to enable them to have early access to CEIAG.

Management of provider access requests - Procedure

A provider wishing to request access should contact Lianne Davies, Careers Lead.

Telephone: 01912529486

Email: lianne.davies@wellfieldmiddleschool.org.uk

	Autumn Term	Spring Term	Summer Term
Year 5		World of Work Top Trumps careers workshop- NTLT	
Year 6	Journalism Workshop- BBC News		UN Sustainable Global Goals- NTLT
Year 7		World of Work Career Speed Dating- NTLT Industry Spark- FIRST Face to Face	
Year 8	Bring it on Engineering	Careers' Zone- NTLT 24 hours in A&E Workshop	

Premises and facilities

The school will make the main hall, canteen or classrooms available for discussions between the provider and students, as appropriate to the activity.

The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of school staff.

Providers are encouraged to leave a copy of their prospectus or other relevant course literature with the Careers Lead to be displayed in the school library. The Library is available to all students at lunch times.

Approval and review

Approved 2nd December by Chair of Governors via Chairs Action and to be ratified at Curriculum and Standards Committee 2019

Next review date: March 2019

Chair of Governors
Head teacher